

CONFIDENTIAL

11 JUN 1963

MEMORANDUM FOR: Deputy Director (Support)

**SUBJECT : Article in 11 June 1963 Issue of
Washington Post Newspaper Re
Non-Delivery of Congressman's
Letter**

1. This memorandum is for information only.
2. The following facts are submitted in connection with the Subject story:
 - a. Due to heavy construction at Central Building, entry and exit to the North - South Building complex is through the back way beginning at 23rd Street. This results in confusion to anyone attempting to locate 2430 E Street.
 - b. Indications are that the Page who attempted to deliver the letter first talked with contractor personnel. The contractor personnel directed him to a guard.
 - c. The Page did not identify himself to the guard, according to the Captain of the Guard, and the guard in accordance with GSA instructions did not accept the letter.
 - d. The Commanding Officer of the company to which the guard is assigned assured us that the conversation between the guard and the Page was amiable.
 - e. The guard involved is on annual leave and cannot be reached at this writing.
3. Since this incident in the paper, the instructions to the guards have been amended. In the event of a delivery of material

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addressed to the DCI or any Agency official, the guard is instructed to direct the individual to the nearest Agency receptionist, or if an Agency receptionist is not in the area, to call Security on Extension 6161 who in turn will accept the material and forward it to the addressee.

SIGNED

R. L. Bannerman
Deputy Director of Security

Distribution:

Orig & 1 - Adse
 ① - DD(PPS)
 1 - C/PhySD
 1 - C/BSBr/PhySD
 1 - Chrono

OS/C/BSBr/PhySD:NRZ (11 Jun 63)

Retyped: OS/DD(PPS):EMW:jmj (11 Jun 63) (Revised)

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**CENTRAL INTELLIGENCE AGENCY
OFFICIAL ROUTING SLIP**

TO	NAME AND ADDRESS	DATE	INITIALS
1	Mr. Bannerman	11 JUN 1963	15/7/2.15
2			
3			
4	<i>Ring 8-1 hand carried to D/S</i>		
5	<i>[Signature]</i> 	<i>[Signature]</i> 11 JUN 1963	
6	<i>[Signature]</i>		
	APPROVAL	DIRECT REPLY	PREPARE REPLY
	APPROVAL	DISPATCH	RECOMMENDATION
	COMMENT	FILE	RETURN
	CONCURRENCE	1 SIGNATURE	

Remarks:

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.

DATE _____

6/11/63

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11 June 1963

MEMORANDUM FOR: Deputy Director of Security

SUBJECT : Article in 11 June 1963 Issue of
Washington Post Newspaper Re *NON-DELIVERY* of
Congressman's Letter

1. F. 4 - 1

The case involving the attempted delivery of a letter by a Page boy assigned to a congressman was investigated by this Branch and the following facts are submitted *in connection with the subject story.*

a. Due to heavy construction at Central Building, entry and exit to the North - South Building complex is through the back way beginning at 23rd Street. This results in confusion to anyone attempting to locate 2430 E Street.

b. Indications are that the *P who* attempting to deliver the letter first talked with contractor personnel. The contractor personnel directed him to a guard.


c. The Page did not identify himself to the guard, and the guard in accordance with GSA instructions did not accept the letter.

d. The Commanding Officer of the company to which the guard is assigned assured ~~us~~ that the conversation between the guard and the page was amiable.

e. The guard involved is on annual leave and cannot be reached at this writing

SUBJECT: Article in 11 June 1963 Issue of
Washington Post Newspaper Re
Congressman's Letter

2. Since this incident in the paper, the instructions to the guards have been amended. In the event of a delivery of material addressed to the DCI or any Agency officials, the guard is instructed to direct the individual to the nearest Agency receptionist, or if an Agency receptionist is not in the area, to call Security on Extension 6161 who in turn will accept the material and forward it to the addressee.


Chief, Building Security Branch

RUB
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P.S. There have been no previous incidents of this nature